

Harvard Council on Aging
Board of Directors Meeting
June 18, 2012

Present: Pam Frederick, Connie Larrabee, Sharon Briggs, Mike Peters, Fran Nickerson, Katie Petrossi, Debbie Thompson

Absent: Carlene Phillips, Bonnie Sweeney

Guests: Hank Fitek, Sandy Lefkovits

Call to order: 4:05 p.m. at Hildreth House.

The minutes of the April 23 and May 14, 2012 Board of Directors meetings were approved as submitted.

The treasurer's report was approved as submitted. There is roughly \$2,000 left of the state formula grant, which must be spent by the end of the fiscal year, June 30. Debbie will stock up on supplies and pay for an electrical upgrade, including wiring for a new phone at the reception desk downstairs. She is also considering a new data base program, My Senior Center, which would simplify recordkeeping; the cost would be \$1,200 for the program and \$800 annually for service. Sharon asked if a demo could be arranged and Deb will look into it.

Old Business

MART Dispatcher/Receptionist: Marna Sorenson has accepted the position and started work June 18. She will work 14 hours a week - probably Mondays and Tuesdays from 9 to 1, Wednesdays from 10 to 1, and Thursdays from 8 to 11.

FCOA Update: There is still no progress in the effort to re-energize the Friends of the COA. Sharon will call Marie LeBlanc to see if we can facilitate a meeting with Marie, Renee Senes, and Ann Taylor, who has expressed interest in fundraising. The board scheduled a meeting for July 23rd specifically to address this issue. We will also ask for a FCOA financial report to clarify our status.

New Business

Board Candidates: The board voted unanimously to recommend Hank Fitek as a new member. The selectmen meet July 10 and will hopefully appoint Hank to the board at that time. Prospective board member Sandy Lefkovits attended our meeting as an observer, but is not sure she will be able to serve.

The board briefly discussed asking Town Meeting to reduce the number of COA board members from 9 to 7, given our recent difficulty getting a quorum. We will revisit the subject at a future meeting.

New Officers: The board voted unanimously for the following slate of officers:

Co-Chairmen - Pam Frederick and Connie Larrabee

Secretary- Katie Petrossi

Treasurer – Sharon Briggs

Hildreth House Renovation & Construction : The board agreed that a committee should be formed to consider our options in furthering the HH renovation and construction project. We expect the group to include representatives of the Municipal Buildings Committee and the Board of Selectmen. COA reps will be: Sharon, Pam, Fran, and Connie.

Director's Report

Tax Work-off Program: Twenty-one participants are working at various places around town, but the person who was supposed to keep track of the hours has dropped out. Debbie is monitoring the situation to ensure that all of the \$10,000 allotted for the program is spent. Each participant can work up to 59.5 hours and earn a credit of \$476 off their property tax bill.

The COA recently received \$1,000 from the Friends of the Nashoba Valley Medical Center to fund several events, including special meals at Thanksgiving and St. Patrick's day and a late-summer barbeque. The meals would also be delivered to homebound seniors. A photo of Debbie receiving the check was published in local newspapers last week.

Catholic Heart Work Camp volunteers will be at Hildreth House the week of July 2, cleaning the hardwood floors and performing other work for individual seniors. No meals will be served that week.

Upcoming Events:

June 19 – Car detailing during Tuesday lunch – courtesy of the Wright family.

July 2-6 – Catholic Heart Work Camp, Hildreth House. No meals this week.

The next COA board meeting is scheduled for Monday, July 23, 2012 at 4 p.m.

The annual COA planning “retreat” is scheduled for August 17, from 9 to 12 at HH.

The meeting was adjourned at 6:00 p.m.

Respectfully submitted, Connie Larrabee

